

St. Alphonsa Parent Council

Meeting Minutes 09/25/2024

Participants	Attended	Regrets		Participants	Attended	Regrets
Melissa Pouw	x			Tania Picardo	x	
Jacqueline Crowley	x			Lina Asfour	x	
Karen Rasmussen	x			Susie Dagraca	x	
Lauralee Schelborn	x			Kelly Raposo	x	
Sandra Isovski	x			Lavina Viegas	x	
Amit Shenoy	x			Tracy Fernandes	x	
Marijana Neves	x			Sheldon Bernard	x	
Claudia Biasutto	x			Darryl D'Souza		x
Gwyndeline Vishnu-Pink	x			Anisha Thomas		x
Simonne Konda	x					

Time: 6:00PM to 7:30PM (EST)

Date: Wednesday, September 25, 2024

Venue: In Person/Online

1. *Record of Discussion*

A. Routine Matters

- **Call to Order and Attendance**
- **Opening Prayer:** Tania Picardo
- **Land Acknowledgement:** Tania Picardo
- **Approval of Agenda:** Approved by Simonne Konda and Susie Dagraca
- **Approval of May 29, 2024, council meeting minutes:** Approved by Sandra Isovski and Lina Asfour

B. Standing Items

Chair's Report (Lauralee Schelborn)/Treasurer's Report (Amit Shenoy)

- Spreadsheet "St. Alphonsa Treasurer Report" was reviewed by Amit Shenoy.
- Spreadsheet "Parent Council Budget 2023-24" was reviewed by Amit Shenoy.

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- Council supported many initiatives last year, so our opening balance is a few thousand less than last year's opening budget.
- Spent 29,000 and raised 25,000
- Expenses for 2023/2024 year
 - IPads, ornament decorating, recess bins, speakers, freezer, STEAM night donation, board games, grad ceremony donation
- Profits from 2023/2024 parent council initiatives
 - Christmas market: Profit \$3,281.97
 - Ice Cream Sandwiches: Revenue \$3,090 – Cost \$931.43 = Profit \$2,158.57
 - Kernels Popcorn: Revenue \$5,130 – Cost \$3,243.02 = Profit \$1,886.98
 - Christmas Craft Sale: Revenue \$2,059 – Cost \$191.46 = Profit \$1,867.54
 - Tonino's: Revenue \$7,503.65 – Cost \$6,490.80 = Profit \$1,012.85
 - Domino's: Revenue \$930 – Cost \$0 = Profit \$930
 - Mardi Gras Dance: Revenue \$600 – Cost \$221.24 = Profit \$378.76
 - Krispy Kreme: Revenue \$971.17 – Cost \$667.42 = Profit \$303.75
 - Silent art auction: Revenue \$186 – Cost \$0 = Profit \$186
 - Shrove Tuesday: Revenue \$909.39 – Cost \$598.42 – Donation \$891.20 = Cost \$580.23
- Next meeting we will set the budget for upcoming events

C. Election and Vote

Review of the Nominations (Melissa Pouw)

- Chair(s) – develop agenda (submit to principal Friday before meeting); run the timely flow of the meeting as per agenda
- Secretary – take minutes and send minutes, within 2 weeks of meeting, to voting council members; they will be approved at the following meeting and posted to school website
- Treasurer – update spreadsheet (will be shared by outgoing treasurer), communicate with school secretary (and chair) re. any bank statements, payments, etc.
- Parish Rep – bring updates from St. Jerome's Parish and open meeting in prayer and land acknowledgement
- OAPCE – bring updates from Ontario Association of Parents in Catholic Education– usually 2 virtual meetings
- Community Rep – bring community-based updates and information to the school community
- Parents At Large – voting member

D. Council Nominations

2024-2025 School Council Members were Nominated as Follows:

- Chair – Lauralee Schelborn
- Secretary - Claudia Biasutto
- Treasurer - Amit Shenoy and Marijana Neves

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- Parish Rep – Tania Picardo
- OAPCE - Simonne Konda
- Community Rep – Gwyndeline Vishnu - Pink
- Parents at Large - Lina Asfour, Susie Dagraca, Kelly Raposo, Lavina Viegas, Sandra Isovski, Tracy Fernandes, Sheldon Bernard
- Principal – Melissa Pouw
- Non-Teaching Rep – Karen Rasmussen
- Teaching Rep – Jacqueline Crowley

E. School Council By-Laws

Review of 2024-2025 By-laws sent by Email

- **Motion to Approval:** Lauralee Schelborn and Claudia Biasutto

F. Information/Updates

Principal's Report (Melissa Pouw)

- Welcome to New Staff
- Reorganization occurred on the September 16 P.A. Day
- New purchases:
- 20 Chromebooks
- Volleyball referee stand
- Tables for library
- X-Movement – Sept 17-20 – previously booked two years ago
- Open House – well attended
- Sept 23-27 – Truth and Reconciliation Week – classes will be learning about Residential Schools
- Sept 30 – Orange Shirt Day
- Picture Day – Sept 25 – new provider Lifetouch
- Oct 3 – Terry Fox Marathon of Hope – donations through Terry Fox Foundation Website
- Thanksgiving Food Drive – St. Louise Outreach
- Cross-country, Chess, softball and junior volleyball underway – new Triple Ball rules
- Spectators allowed at sports tournaments
- Book Fair – success \$4500 sold
- Pizza lunches and Sub lunches started
- New priest – 3 masses for the year plus confession for gr 3 and up
- Upcoming – wheelchair basketball, Halloween, Oct 9 Thanksgiving Mass, Oct 11 PD Day
- SGF – \$15,000 – owe council monies, paid x-movement from that account
- School Fundraising possibility – Big Box of Cards
- DPCDSB Budget Meeting will be on April 24, 2025

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Parish Report (Tania Picardo)

- Children's Liturgy will resume on September 29
- St. Jerome's Feast Day Mass will be on September 30
- Respect for Life Sunday, October 6 at 1:30PM
- Hail Mary Devotion Saturday October 5th
- Fall Food Drive collection on October 5 and 6
- Ministry Harvest October 19 and 20
- Youth Group Registration is open, for Edge and Life Teen programs
- New Seminarian Sebastian Rodriguez joining the Parish

G. New Business

Purpose Statement

- Will be shared with school community via Council Email

Fundraising Opportunities –

- Halloween Dance, Snack Shack

School Lunches

- Melissa Pouw will look into a Friday Lunch option
- School lunches are being led by the school, Parent Council lead Snacks/Treats

Christmas Parent Engagement

- Discussion on which event to hold in December, including Christmas Market, Auction and Art Contest, Breakfast with Santa.

AOB

- Any other ideas for school events, please send to Lauralee Schelborn. Ideas will be incorporated into the 2024/25 Council Budget.

Carnival Fair – (Sandra Isovski)

- Postponement to May/June 2025 or even Fall 2025 (welcome back/open house)
- Will need a large budget for this event
- Food and Games tickets to be sold ahead of time
- Large amount of volunteers will be needed from HS Students

Halloween Dance

- The school will be having a Halloween Dance
- There will be a Snack Shack at the Halloween Dance run by Parent Council

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H. Action Items

Halloween Theme Dance

- Snack Shack will be lead by Lina Asfour, Susie Dagraca and Kelly Raposo
- Fundraising event: Boogie-A-Thon and Snack Shack
- Approved by Tracy Fernandes and Lorelee Schelborn
- Budget \$500 Approved by Simonne Konda and Tania Picardo

I. Future Meetings

Future council meetings

- Oct 23, 2024
- Nov 27, 2024
- Jan 29, 2025 (Virtual)
- April 24, 2025
- June 4, 2025 – final meeting
- Meeting Dates Approved: Lina Asfour and Susie Dagraca

Important Dates:

- New To Council Role Training – TBD
- 2024 - Chairs Meeting – Oct 24 @ 5:00 – Cardinal Leger School
- DPCDSB Board Budget Meeting – April 24, 2025

J. Adjournment

Meeting Adjourned – Motion: Tania Picardo Approved: Amit Shenoy

2. Action/Follow Up Items

Action	By Whom	By When	Status
Create list of School Fundraiser for the school year 2024 - 2025	Lauralee Schelborn	October 23, 2024	Complete
Create Parent Council Budget for 2024 - 2025	Amit Shenoy	October 23, 2024	Complete

3. Next Meeting

Wednesday, October 23, 2024, 6:00PM to 7:30PM (In- Person)